



Building Department
302 N. Main Street
Culpeper, VA 22701
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www.culpepercounty.gov

Culpeper County
NEW COMMERCIAL PERMIT FEE SCHEDULE
Effective August 15, 2008

***Building Permit¹ Fees are calculated by the Commercial Plan Reviewer upon completion of the review.
If submitting by mail please read & follow instructions on our website www.culpepercounty.gov.***

Minimum fee for any Building Permit.....\$125.00
(includes remodels, alterations, repair, Tenant Layout, etc.)

Remodels, Alterations, Repair..... \$0.15 per sq. ft.

Tenant Layout \$0.15 per sq. ft

COMMERCIAL TRADE (MEP)

Electrical..... \$0.03 per sq. ft.
minimum \$125.00
•Electrical Minimum for single inspection permits (CATV or Service on Pole)..... \$ 50.00
•Amps: 601-1200 \$ 85.00
Over 1200 \$160.00

Mechanical..... \$0.03 per sq. ft.
minimum \$125.00

Plumbing \$0.03 per sq. ft.
minimum \$125.00

Plumbing Permit 2-Site Work (Phase Approval w/foundation).....\$125.00

R2 Construction Class Trades (condominiums & apartments are calculated per unitea unit \$ 50.00

FIRE PROTECTION PERMITS

Fire Alarm System.....\$75.00 + \$0.50 per device
minimum \$100.00

Fire Alarm Duct Detectors.....\$25.00 per device
minimum \$75.00

Fire Dampers (Mechanical Permit).....\$20.00 per device
minimum \$80.00

Smoke Dampers (Mechanical Permit).....\$20.00 per device
minimum \$80.00

Fire Suppression System:

•Clean Agent Suppression System..... \$250.00

•Sprinkler systems – New construction..... \$2.50 per head
minimum \$300.00
Administrative Fee \$250.00

•Sprinkler system – Alteration/Renovation/Relocation..... \$2.50 per head
minimum \$100.00
Administrative Fee \$ 75.00

•Sprinkler system – Limited Area (defined serving less 20 heads)..... \$200.00
Administrative Fee \$ 75.00

•Standpipe systems..... \$100.00 per riser

•Hood suppression system.....\$100.00 per hood

¹All Building Permit Applications must be accompanied by a Zoning Permit from both Town & County.
All Permits subject to a 2.0% State Surcharge. Building Official reserves the right to assign fees not shown.



COMMERCIAL MISCELLANEOUS FEE SCHEDULE

Administrative Fees--submitted at time of application. This fee will be applied to the total permit fee and is based on the total square foot of the project. This fee is non refundable if the project is cancelled for any reason.

- 0 to 15,000 square feet \$ 75.00
- over 15,000 square feet \$ 250.00

Amendment Fees- (paid at time of submission)..... \$ 75.00
Additional Permit Fee (calculated by sq.ft./device/head, etc.)..... **Minimum \$ 50.00**

Amusement Device Permits (prices reflect EACH ride)

- **Kiddie Rides**.....ea \$ 25.00
(passenger height limited to 54" or less; capacity is 12 or less; assembly time is 2 hours or less)
- **Circular or Flat rides** (20' in height).....ea \$ 35.00
- **Spectacular Ride**..... ea \$ 55.00
- **Coaster** (30')..... ea \$150.00

Board of Appeals \$250.00

Cancellation of Permit after issuance (request must be in writing; Administrative Fees are non-refundable)
Refund will be 75% of Permit Fees

Certificate of Occupancy..... \$ 50.00

- **Temporary Certificate of Occupancy**..... \$ 50.00
- **Existing Location for code compliance inspection**..... \$100.00

Change of Contractor..... \$100.00

Change of Ownership..... \$100.00

Change of Use Group/Occupancy Load (includes Pre-Work)..... \$100.00

Chapter 34 \$150.00

Code Modification Request..... \$ 50.00

Construction Trailer..... \$ 75.00

Demolition (Asbestos report for Commercial Use Only) \$ 50.00

Hood, Kitchen Exhaust (not suppression)..... \$ 100.00

Elevator Permit..... \$ 50.00

Foundation Permit (see Phased Approval Permit)

Framing & Rough In (F&R) (tenant layout only after submission of Building Permit App.)..... \$ 25.00

Generator (gas lines) \$ 50.00

Merchandising Permit (approved by commercial inspector after life safety inspection)..... \$ 50.00

Phased Approval Permit (Foundation only)..... \$ 250.00

- **Plumbing Permit 2-Site Work (Phase Approval w/foundation)**.....\$125.00

Plan Review Fee..... \$250.00

Poles: Light poles (includes electrical)ea \$ 25.00
Minimum \$ 75.00

Pre-Work..... \$ 50.00

- **w/Certificate of Occupancy**.....additional \$ 50.00
- **w/Change of Use Group**.....additional \$ 50.00
- **w/Occupancy Load**.....additional \$ 50.00
- **Existing Building or Progress Inspection**.....additional \$100.00

Re-inspection Fee (may be assessed by inspector)..... \$100.00

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COMMERCIAL MISCELLANEOUS FEE SCHEDULE (continued)

Refund/Cancellation of Permit after issuance (request must be in submitted in writing within six (6) months of the expiration or abandonment of the permit. Administrative Fees are non-refundable)

Refund will be 75% of Total Permit Fees

Renewal Fee	ea 6-month interval \$25.00
Re-Roof Building Permit (No plans are required for this permit).....	\$0.03 per sq.ft. minimum \$ 75.00
Retaining Walls (any wall over 2 feet requires Registered Engineered Sealed Plans).....	\$0.15 per sq.ft. minimum \$100.00
Setback Fee	\$ 20.00
Sign Permits (Electrical Permit is required when a circuit is installed during the sign installation.)	
•Wall Mounted No electrical—No plan review.....	\$ 35.00
ADMINISTRATIVE FEES	1-5 signs \$ 75.00
.....	+6 signs \$250.00
•Platform & Hanging Anchored Signs.....	ea \$ 75.00
•Sign requiring electrical additional.....	ea \$ 35.00
Site Work Fee	\$ 20.00
Spray Booth	ea \$250.00
Swimming Pools/Spa/Jetted Pool	ea \$300.00
Tank Installation (Mechanical Gas/Fuel)	ea \$100.00
Tank Removal (Mechanical Permit)	ea \$ 50.00
Tents (900 square feet or more requires permit).....	ea \$ 50.00
Electrical for tents	ea \$ 35.00
Water & Sewer Service	ea \$ 75.00
Working without Permit (Per Trade).....	ea \$200.00

**If submitting my mail, please read & follow instructions on our
website www.culpepercounty.gov**

The following Codes are accepted in Culpeper County

- 2006 & 2009 IBC International Building Code
- 2006 & 2009 IPC International Plumbing Code
- 2006 & 2009 IMC International Mechanical Code
- 2005 & 2008 NEC National Electrical Code
- 2006 & 2009 IFGC International Fuel Gas Code
- 2006 & 2009 IECC International Energy Conservation Code

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